

**GREEN TOWNSHIP BOARD OF EDUCATION  
MINUTES  
Regular Meeting  
August 19, 2020**

**Time: 7:30p.m.**

**Place: Performing Arts Room**

**I. CALL TO ORDER**

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

	<u>Term</u> <u>Expires</u>	<u>Roll</u> <u>Call</u>
Mrs. Marie Bilik- President	2020	__x__
Mrs. Ann Marie Cooke – Vice-President	2021	__x__
Mr. Matthew Fox	2020	__x__
Mr. Scott Guzzo	2022	__x__
Mr. Noah Haiduc-Dale	2022	__x__
Mrs. Denise Kelly-Jones	2020	<i>late</i> <b>835pm</b>
Ms. Kristin Post	2021	__x__
Mr. Michael Rose	2021	__x__
Mr. Robert Strasser	2022	__x__
Dr. Lydia E. Furnari, Interim Superintendent		__x__
Mrs. Tina Palecek, SBA /Board Secretary		__x__

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

## II. CLOSED MEETING

Closed Meeting Motion was read by Mrs. Bilik expected to last 15-minutes.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing: i

Motion Mr. Rose      Second **Mrs. Cooke**

### **/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke	Y	Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

Motion Carries

**III. RECONVENE**

Motion to reconvene into public session at 7:47 pm.

Motion Mr. Fox      Second Mrs. Cooke

**/ALL IN FAVOR/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke	Y	Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

Motion Carries

**IV. CORRESPONDENCE**

None

**V. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**None – closed at 7:48 pm**

**VI. VARIOUS REPORTS**

- **NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke**  
Mrs. Cooke reported on the restart progress of the Newton Public Schools, the vote taken by the Board of Education on the Interim Business Administrator, Donna Snyder-DeVita. Status, and an update on school projects.

- **PTA UPDATE – Mrs. Kelly-Jones**  
None at this time

- **BOARD PRESIDENT’S REPORT – Mrs. Bilik**  
Mrs. Bilik reported on several meetings she attended via Zoom for both Sussex and Warren County.

**SUPERINTENDENT’S REPORT – Dr. Furnari** discussed the reopening plan for the district and how the plan would be enacted.

- There were two surveys sent out to assist in managing the reopening to best meet the educational, curricular, and safety needs of the district.

- About 1/3 of the student population, or 130 approximately, have chosen to be fully remote. The other students have been put into two Cohorts, A and B. There are some new families in the district that still need to be assigned, but that will be reviewed this week.
- All efforts were made to meet the communicated requests of families, daycare, carpooling, and transportation.
- Buses will not exceed 50% capacity to maintain appropriate social distancing requirements. This will allow modifications if families change the educational platform for their children during the time this hybrid model is used.
- September 3, 2020 is still the target date for reopening, however, the district must be ready to make changes at a moment's notice if direction from the CDC or State changes.
- Staff will have extra training
- This is a new realm for everyone, teachers, families, and administrative staff, but students will still be receiving a five-day learning week regardless of how the instruction is provided.
- Social emotional learning is being strongly reviewed to ensure students feel school is where they still want to be.
- Academic rigor will be maintained so students can complete a year's worth of learning.

Board of Education questions:

Mr. Guzzo – Will the structure used to organize the day be shared?

Dr. Furnari – Yes, as soon as scheduling is completed

Mr. Guzzo – Will there be testing of student learning at the start of the year?

Dr. Furnari – Yes, diagnostic assessment data will be gathered.

Mrs. Cooke – One-third of students will be remote; is there a noticeable cluster?

Dr. Furnari – Largest classes affected are the first and second graders

Ms. Post – If the district has to “flip/switch” will we share with parents?

Dr. Furnari – Yes. We need to preface the start model can change to 100% remote at any time; it is not the district's call. NJ DOE required all districts to prepare to “pivot” to remote instruction.

Mrs. Bilik – The Plan is on the website; what else will be added?

Dr. Furnari – FAQ's will be added; one for staff and one for families. Also any Department of Health updates, however, it must be noted that the public and school officials are receiving all information at the same time. That results in the school having little to no time to design a plan or develop many answers before parents/guardians ask valid questions.

- Dr. Furnari communicated to the Board of Education and those present that she, “is thrilled to announce JP Bollette as the district's Principal/Coordinator of Instruction”. Mr. Bollette has proven himself to be a leader within the district and she believes he will be a great addition to the administrative team.
- There were 80 candidates in total. Eighteen were initially interviewed. There were six final candidates. Those finalists completed a much deeper interview including answering specific school related scenarios.
- BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. Palecek The Annual Comprehensive Audit begins tomorrow by Nisivoccia, LLP. This is earlier than other years to allow maximum access to files while maintaining social distancing. Mrs. Palecek also met with the food service company, Maschio's to finalize the plan to reopen and provide lunches for eligible students.

**VII. DISCUSSION/ACTION ITEMS**

None

**VIII. SUPERINTENDENT SEARCH**

On hold

**IX. UNFINISHED BUSINESS**

None

**X. NEW BUSINESS**

None

**XI. BOARD BUSINESS – Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of July 15, 2020. (**attachment**)
2. Executive Session of July 15, 2020.
3. Regular meeting of July 29, 2020.

Consent agenda items 1, 2, and 3

Motion: Mrs. Cooke                      Second: Mr. Fox

**/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale Abstained 1 &3 – Yes,3	
Mrs. Ann Marie Cooke	Y	Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

Motion Carries

**XII. COMMITTEE REPORTS**

A. **CURRICULUM** – Mr. Noah Haiduc-Dale, Chairperson

No updates at this time

**B. FINANCE** – Mr. Scott Guzzo, Chairperson

1. Motion to approve the General Fund bills list for July 16, 2020 through August 19, 2020 for a total of \$343,393.04. (**attachment**)
2. Motion to approve the attached disbursements for August 2020 from the Student Activities Account in the amount of \$1,628.58 and the Business Office Petty Cash Account in the amount of \$144.00. (**attachment**)
3. Motion to approve Out-of-District Placement for the 2020-2021 school year (September – June) as recommended by the Child Study Team:  
  
Student #3480748831: Windsor Learning Center, 230-234 Wanaque Avenue, Pompton Lakes, NJ 07442. Tuition is \$57,960. Transportation is needed.
4. Motion to approve the tuition contract agreement between the Green Board of Education and the Sussex Vocational Board of Education for resident students attending Grades 9-12 September 2020 through June 2021. The Sussex County Technical School is located at 105 North Church Road, Sparta, NJ 07871. The annual tuition of \$2,271.00 is for both regular education and special education vocational services.
5. Motion to approve the special education tuition contract agreement between the Green Board of Education and the Mt. Olive Board of Education for student: 7992170379 for the 2020-2021 school year. Mr. Olive School is located at 227 US Route 206, Flanders, NJ 07836. The annual tuition is \$17,688.00 or \$1,768.80 per month for both regular education and special education services.
6. Motion to approve the following resolutions regarding the renewal of the School Alliance Insurance Fund:

**School Alliance Insurance Fund Resolution to Renew**

**WHEREAS**, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B *et. seq.*); and

**WHEREAS**, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

**WHEREAS**, the Green Township Board of Education hereafter referred to as "**Educational Facility**" has determined that membership in the School Alliance Insurance Fund hereafter referred to as "**Fund**" is in the best interest of the **Educational Facility**; and

**WHEREAS**, the **Educational Facility** agrees to be a member of the **Fund** for a period of three (3) years, effective July 1, 2020, said membership to terminate on July 1, 2023 at 12:01 a.m. standard time; and

**WHEREAS**, the **Educational Facility** has never defaulted on claims if self-insured and has never been canceled for non-payment of insurance premiums for two (2) years prior to execution of this Resolution;

Now **THEREFORE, BEITRESOLVED** that the **Educational Facility** does hereby agree to join the **Fund** and is/are afforded the following coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability (Includes \$5M Excess General and Auto Liability)
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Student Accident
- Foreign Travel Liability

**BE IT FURTHER RESOLVED** that the **Educational Facility's** Business Official, Tina Palecek, is hereby appointed as the **Educational Facility's** Fund Commissioner; and

**BE IT FURTHER RESOLVED** that the **Educational Facility's** Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership of the **Fund** as are required by the **Fund's** bylaws and to deliver same to the Administrator of the **Fund** with the express reservation that said documents shall become effective only upon the **Educational Facility's** admission to the **Fund**.

This Resolution agreed to the day of ,19<sup>th</sup> day of August, 2020, by a vote of:

_____ Affirmative	_____ Abstain
_____ Negative	_____ Absent

By:

### **School Alliance Insurance Fund Indemnity and Trust Agreement**

**THIS AGREEMENT**, made this first day of July, 2020, in the County of Sussex, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the Green Township Board of Education hereinafter referred to as "**Educational Facility**";

**WHEREAS**, the **Fund** seeks to provide its members with insurance coverage; and

**WHEREAS**, two or more educational facilities have collectively formed a Joint Insurance Fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.*; and

**WHEREAS**, the **Educational Facility** has agreed to become a member of said **Fund** in accordance with and to the extent provided for in the bylaws of the **Fund** and in consideration of such obligations and benefits to be shared by the membership of the **Fund**;

Now, **THEREFORE**, it is agreed as follows:

1. The **Educational Facility** hereby agrees to become a member of the **Fund** for an initial period of three (3) years, the commencement of which shall coincide with the effective date of the **Educational Facility's** membership of the **Fund**.

*August 19, 2020*

*Page 7*

2. The **Educational Facility** hereby ratifies and affirms the bylaws and other organizational and operational documents of the **Fund** as from time to time amended and altered by the Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
3. The **Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. The **Educational Facility** certifies that it has never defaulted on any claim if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. by execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Facility** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Educational Facility** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Educational Facility** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. Each **Educational Facility** who shall become a member of the **Fund** shall be obligated to execute this Agreement.
10. The **Educational Facility's** Business Official designated in the Resolution to Join shall be and is hereby authorized to execute the Agreement for membership.

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Chairperson, School Alliance Insurance Fund

**School Alliance Insurance Fund  
Resolution Appointing a Risk Management Consultant**

**WHEREAS**, the Green Township Board of Education, (Educational Facility") has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

**WHEREAS**, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

**WHEREAS**, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

**NOW THEREFORE, BE IT RESOLVED** that the Green Township Board of Education does hereby appoint Arthur J. Gallagher Risk Management Services Inc./ George Morville as its Risk Management Consultant in accordance with the Fund's Bylaws.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Entity \_\_\_\_\_

- At the recommendation of the Superintendent, the Board of Education approves the tuition contract agreement between the Green Board of Education and the Morris County Vocational School District Board of Education for the 2020-2021 School Year commencing September 2, 2020 through June 18, 2021. Tuition rates are as follows:

Full time regular education students: \$13,180.00  
 Part time regular education students: \$6,539.00  
 Full time special education students: \$15,118.00  
 Part time special education students: \$7,508.00

- Motion to approve disbursement from the Student Activities account in the amount of \$1,628.58 payable to Jostens for the 2019-2020 yearbooks.

Consent agenda for items 1 - 8

Motion: Mr. Guzzo      Second: Mr. Fox

**/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke	Y	Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

Motion Carries

**C. OPERATIONS** – Mr. Matthew Fox, Chairperson

- Motion to approve the bus stops for Green Hills School and Newton High School for the 2020-2021 school year. (**attachments**)

Motion: Mr. Fox      Second: Mr. Rose

**/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke	Y	Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

Motion Carries

**D. PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson

- Motion to adjust the salary of Kristen Waters from the 2020 summer work schedule for professional staff members, which was approved at the June 17, 2020, Board meeting in error. The salary for her approved time of “not to exceed 50

hours” at her hourly rate of \$50.57 per hour should read not to exceed \$2,528.50,” as recommended by the Interim Superintendent,

2. Motion to approve Substitute Teachers/Teacher Aides as per the attached list for the 2020-2021 school year, as recommended by the Interim Superintendent. **(attachment)**
3. Motion to approve Substitute Teacher Aides as per the attached list for the 2020-2021 school year, as recommended by the Interim Superintendent. **(attachment)**
4. Motion to approve Substitute School Nurses as per the attached list for the 2020-2021 school year, as recommended by the Interim Superintendent. **(attachment)**
5. Motion to approve Substitute Custodians as per the attached list for the 2020-2021 school year, as recommended by the Interim Superintendent. **(attachment)**
6. Motion to approve the following staff members for three (3) hours each per workshop at their hourly rate to plan and prepare for the workshops listed below, as recommended by the Interim Superintendent:

Staff Member	Workshop(s)
Cori Harrington	Clever Single Sign On (Grades K-2) and How to Update Google Sites
Sarah Pittenger Lisa Sprofera Kristen Waters	Managing and Facilitating ILA Small Groups Remotely (not just for elementary teachers)
Marybeth Stiles	How to Incorporate Social-Emotional Learning into Classroom Lessons
Ann Marie VanSickle (3 workshops)	- Online Resources for Remote Learning - All Things Google - Zoom and Google Meets

7. Motion to approve the following staff members for additional summer hours related to the opening of school for 22 hours each at their hourly rates, as recommended by the Interim Superintendent:
  - Sandra Franciosi
  - Catherine Nowaczyk
8. Motion to transfer Nancy Kaiser from Business Office Secretary to Assistant to the Business Administrator, at a salary of \$52,265.00 for the 2020-2021 school year, as recommended by the Interim Superintendent.
10. Motion to approve the request for maternity leave from Carrie Petracca from November 18, 2020 to March 29, 2021 to the extent permissible by the applicable law and the negotiated contract between the Board of Education and the Green Township Education Association, as recommended by the Interim Superintendent.
11. Motion to approve Agnes Amorosino for scheduling support from August 10 through August 31, 2020 at the rate of \$30.00 per hour not to exceed 160 hours, as recommended by the Interim Superintendent.

Consent agenda for items 1 – 8 and 10, 11.

Motion: Mr. Guzzo      Second: Mr. Fox

**/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke Abs #8	Y	Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Abs
N/P-not present		Abs - abstain			

Motion Carries

- Motion to appoint Jon Paul Bollette as Principal/Coordinator of Instruction for Green Hills School at a salary of \$97,650.00 for the 2020-2021 school year, as recommended by the Interim Superintendent. (**attachment**)

Motion: Mrs. Cooke      Second: Mr. Rose

**/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke		Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

Motion Carries

**E. POLICY – Mrs. Denise Kelly Jones, Chairperson (Ms. Post presented)**

- Motion to approve the following policies for second reading and adoption:

- P1649 - Federal Families First Coronavirus (COVID-19) Response Act
- P2622 - Student Assessment
- P5200 - Attendance
- P5320 - Immunization
- P5610 - Suspension
- P5620 – Expulsion

Policy Cont,

Motion: Ms. Post      Second: Mrs. Cooke

**/Roll Call/**

Mrs. Marie Bilik	Y	Mr. Scott Guzzo	Y	Mr. Noah Haiduc-Dale	Y
Mrs. Ann Marie Cooke		Mr. Robert Strasser	Y	Mrs. Denise Kelly-Jones	N/P
Mr. Matthew Fox	Y	Mr. Michael Rose	Y	Ms. Kristin Post	Y
N/P-not present					

**F. NEGOTIATIONS – Mr. Michael Rose, Chairperson  
No updates at this time**

### **XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

#### **Opened: 8:28pm**

Ms. Phillips, Phillips Road – How does a cohort work? If students are not in school are they learning? How will chromebooks be distributed?

Dr. Furnari: All students will be learning in whatever setting they may be assigned to. School is five-days each week; students will be learning each day. Mr. Bollette will be helping work out all of the components. Only the location for learning has changed. We are still working out the details for chromebook distribution.

Mr. McCormick, Forest Road – Will parents have answer keys for the curriculum? It is difficult for parents to assist their learners without a key. What is procedure for students with fevers?

Dr. Furnari: Entering into this new year we will be more prepared than in the spring. Parents will not be the teacher of record for their children. Any student or staff member with a temperature of 104° or higher will not be included in the school day. We have will have the ability to check individual temperatures as students and staff arrive to ensure this is followed. Anyone with a fever will remain in the isolation space within the school nurse's office. We will be following all CDC and Department of Health guidelines to determine how many days an individual must remain out of school. Again, the district has no control in how this type of situation is handled we must follow all guidelines.

**Public Comment Closed at: 8:28 pm**

### **XIV. ADJOURNMENT**

Motion: Mr. Fox      Second: Mr. Guzzo

**/All in Favor/**

**All yes**

**Meeting Adjourned at 8:41 pm**